

# PRINTING WHEN AND WHERE YOU NEED IT MOST.



The Bartle Hall Business Center now offers a full line of printing services for exhibitors.

ORDER 24/7 AT  
[STORE.LETSPRINT.COM/HARVEST](http://STORE.LETSPRINT.COM/HARVEST)

## Business Center Shipping Instructions

### PRE-SHIPPING INSTRUCTIONS

- 301 W 13th St, KCMO 64105
- Shipping address: Be sure to add the name of the person picking up the package and the name of the show.
- When the label for the package is made, the option to make and print a return label is available through most carriers. This is the best way to make the shipping process easiest when the show closes. If the return label is provided, just the handling fees will need to be paid.

### ON-SITE INSTRUCTIONS

- When picking up packages from the Business Center, guests will pay an incoming \$15 handling fee, as well as an outgoing \$15 handling fee. The business center will print out a receipt that will be needed when the package is dropped off. This will allow the guest to skip the line, drop the package and go!

### ON-SITE NEW SHIPMENTS

- We have boxes and shipping supplies in the Business Center.
- We can either use the Business Center account with the shipping service or the customer's account to prepare the label.

### CONTACT INFORMATION:

Carley McGinnis  
[cmcginnis@harvestkc.com](mailto:cmcginnis@harvestkc.com)  
816-513-5651

## DO NOT SHIP LIST

- Lighters
- Cosmetics (flammable liquids)
- Electrical Equipment (magnets or mercury)
- Household Goods (paints, bleaches, spray cans under pressure)
- Perfume (flammable liquids)
- Pharmaceuticals (flammable liquids, radioactive medicines or other hazardous chemicals)
- Photographic Supplies (acids, corrosive materials, bleaches or poisonous materials)
- Thermometers: (mercury)
- Tool Boxes: (explosives, compressed gases, flammable adhesives, paint or corrosive liquid)
- ALSO: Large Furniture, Alcohol, Ammunition, Antiques (high value), Artwork (original), Beer, Bodily Fluids, Coins/Castings, Combustibles, Explosives/Flammables, Guns, Live Animals, Lottery Tickets, Paper, Money, Tobacco, Perishable Goods



The Bartle Hall Business  
Center is Operated by:

**Harvest**  
Productions

# HAVE YOUR ORDER DELIVERED TO BARTLE HALL - BEFORE AND DURING THE SHOW - FOR FREE!

Boelte-Hall and Harvest Productions are proud to offer you printing services for your upcoming events at Bartle-Hall. Our printing services offer a selection of the most commonly requested items: business cards, flyers, brochures and more.

Our easy-to-use online ordering system allows you to choose from a number of size and color options, upload your own graphics and even custom design select pieces.

Visit The Business Center during the show for any printing needs you have. Our friendly associates will help find a solution.

## LET US HANDLE IT

### Pre-Show Ordering

Order online at least a day before the show and your printed items will be waiting for you at Bartle Hall - giving you more time work on the rest of your event checklist.

### Priority Printing During the Show

Don't worry if you run out of business cards or brochures at the event. Or, if you forgot to order a banner. It happens to all of us. Just visit the Business Center and we will handle it. We'll even deliver it to the site for FREE.

## QUESTIONS?

Call Our Print Specialists: (913) 766.7740

Monday - Friday 8 AM – 5 PM (CDT)

The Business Center is located on the ground floor of Bartle Hall between Lobby 2200 and 2300.

## PRICING OPTIONS

Each as low as

### BUSINESS CARDS **14¢**

3.5" x 2"  
100# Velvet Cover  
1 or 2-Sided  
Color or B/W

### FLYERS **43¢**

8.5" x 11"  
80# Gloss Text  
1 or 2-Sided  
Color

### BROCHURES **68¢**

Tri-Fold 3.6" x 8.5"  
80# Gloss Text  
2-Sided  
Color

### VINYL BANNERS **\$142**

Two Sizes: 6' x 3' or 8' x 3'  
14 Mil. Vinyl  
3 Grommets Top & Bottom  
Color

### SIGNS **\$78**

22" x 28"  
3/16" White Foam Core  
Color

### RETRACTABLE BANNER **\$208**

33" x 79"  
Smooth Vinyl  
Color  
Includes Hardware and Soft Case



Order now at

[STORE.LETSPRINT.COM/HARVEST](https://STORE.LETSPRINT.COM/HARVEST)

