



Operated by:
Harvest Productions

Location: 2200 Lobby (13th St & Central)

Phone: 816 - 513 - 5651

Hours: Monday-Friday, 8:00AM-5:00PM Email: bartle@harvestkc.com

Adjusted hours needed to be contracted 10+ days prior to event start date

Any shipment over 50lbs per individual package or 100lbs total for collection of packages is considered freight and must ship directly to show decorator either on-site during lease dates or off-site prior to lease dates.

Please consult with your contracted decorator for shipment arrangement.

When shipping to your decorator on-site - please label these packages with "C/O Decorator Name" & Dock location for easy delivery.

Early packages will be refused until Decorators are onsite.

All FedEx, UPS, DHL or Amazon packages under 50lbs per individual package or 100lbs total for collection of packages is considered non-freight and can be shipped directly to and from the Business Center at the Convention Center.

There is a **\$30 handling fee per package** for any non-freight packages shipped to and from the Business Center. These fees are due at the time of either pickup or drop off. Any incoming freight shipment received will be assessed a **\$150 excessive weight fee.**

Holding fees will be applied to any packages received more than a week in advance of the show.

Non-freight packages should be sent with appropriate labeling as follows:

Convention Name
Vendor Name
ATTN: Business Center
301 W 13th St
Kansas City, MO 64105
Phone number of onsite contact

Outgoing freight packages cannot be shipped out from the Business Center and must go through the contracted decorator.

Events without a show decorator please contact the Business Center at bartle@harvestkc.com for shipping rates and guidelines.

For additional Business Center hours, please contact bartle@harvestkc.com for hourly rates and contracting.

Pricing and shipping regulations are subject to change at any time.

Please note, the following item cannot be shipped:

- Lighters
- Thermometer (Mercury)
- Explosives
- Large Furniture (Freight)
- Liquor, Beer, or Wine
- Ammunition
- Antiques (High Value Items)
- Artwork (Originals)
- Bodily Fluids
- Electrical Equipment (Magnets and Mercury cause problems)
- Household Goods (Spray cans, paint, bleach, etc.)
- Perfume/Cologne (Flammable)
- Photographic Supplies (Bleach, Acid, etc. - Digital Items are ok)
- Coins/Castings
- Combustibles
- Firearms
- Live Animals
- Lottery Tickets
- Paper Money
- Perishable Goods
- Tobacco

Printing Services

Onsite:

- Double sided is considered two pages
- If in need of cutting services, fees may apply.

- Regular Copier or Midweight Letter (8.5" x 11")

B&W - \$0.23/page Color - \$0.66/page

- Copier Tabloid (11" x 17")

B&W - \$0.50/page Color - \$0.96/page

- Letter Cardstock - \$1.00/page

Double sided is \$1.23 for B&W and \$1.66 for Color

Outsourced:

NextPage - Will deliver to the business center for pickup

Josh Shelton - josh@gonextpage.com

Direct: 816-285-6120

Cell: 816-423-9993